

## FONDO ASILO, MIGRAZIONE E INTEGRAZIONE (FAMI) 2014-2020

Obiettivo Specifico: 2.Integrazione / Migrazione legale – Obiettivo Nazionale: ON 1 - Migrazione legale - formazione professionale e civico linguistica pre-partenza 2019 - AD | Prog-2942 | Cup H67B20000430001



**Public notice of procedure for the drawing up of a short list for the appointment of external professionals (secretarial worker, classroom and self-study tutoring for the Italian language course, classroom and self-study tutoring for the civics and labour contracts course, classroom tutoring on occupational safety course, classroom and external laboratory tutoring for the vocational training course) - Gambia**

### Article 1 - Announcement and object of the assignments

A comparative evaluation procedure, based on qualifications, is hereby announced for the drawing up of a short list of external professional assignments (Secretarial worker, classroom and individual study tutoring for the Italian language course, classroom and individual study tutoring for civics and labour contracts course, classroom tutoring for the safety at work course, classroom and external laboratory tutoring for vocational training) - Gambia.

The inclusion in the short list doesn't guarantee the conclusion of a contract. CIM Onlus reserves the right to convene the individual subjects according to the training program.

### Article 2 - General and specific objectives of the project proposal

The Traiettorie project was set up to facilitate the legal entry of foreign citizens interested in living and working in Italy and to create the conditions for adequate job placement, which is the basis for a path to economic independence and social inclusion.

The beneficiaries of Traiettorie are 350 foreign citizens from Albania, Ivory Coast, Gambia and Senegal who, after adequate preparation in their home countries, will be able to be placed on international traineeships, to be employed as seasonal workers and as employees.

The main aims of the project are:

- Developing skills needed for socio-occupational integration in Italy, such as the Italian language, civics, safety at work, Italian immigration law, specific professional skills;
- Promoting the circulation of correct and useful information on immigration among foreign nationals and host companies;
- Accompanying foreign citizens in the completion of the bureaucratic procedures necessary for legal entry into Italy;
- Supporting foreign citizens who intend to start-up businesses in Italy.

The foreseen preparatory training activities will be divided as follows:

- Italian language courses - 60 hours
- Civics courses - 20 hours
- Courses on labour contracts - 4 hours

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- Immigration legislation and guidance Individual accompaniment and guidance on immigration legislation - 4 hours
- Safety at work Compulsory safety courses - 20 hours
- Vocational training Professional training courses on agriculture/tourism/ catering - 50 hours
- Training course for business start-ups Self-entrepreneurship courses - 100 hours - reserved for 10 participants in the whole project

At the end of the courses, the participants' competences shall be verified and formalised. Traiettorie is part of the activities financed by the "Fondo Asilo", Migration and Integration Fund (FAMI) 2014-2020. The various project phases are carried out in close cooperation with Prefectures, Embassies and the Emilia-Romagna Region to promote knowledge of Italian legislation aimed at the legal entry of foreign citizens and the opportunities that can be seized by the entrepreneurial environment.

### **Article - 3 Duration, remuneration, place and conditions of performance of the assignment**

The collaboration shall start with the signing of the occasional and/or professional collaboration contract on 10/03/2022 and shall end with the conclusion of the activities.

In accordance with the approved project budget, the remuneration for the workers is a maximum of €15 per hour gross. The total remuneration will be calculated based on the number of courses that will be organized and distributed, in accordance with the terms and conditions of the project.

The activities shall be carried out partly online and partly face-to-face. For online activities, the selected participants shall use the platform indicated by the project team of CIM onlus; for face-to-face activities, the participant shall be able to travel to the cities where the training courses shall be organised in the countries involved in the project. The activities envisaged by the assignment shall be defined with the team and included in the assignment.

The service shall be personally offered by the selected participants, in full autonomy, without any constraints of subordination and in mandatory and continuous coordination with the project team of the "CIM onlus" cooperative.

### **Article - 4 Requirements for admission to the comparative procedure for professional workers**

- High school certificate;
- Very good knowledge of English (spoken and written);
- Good computer skills (Google Drive, Office and web conferencing platforms);
- Proactive and responsible attitude.

### **Article - 5 Application and submission procedure**

Applicants must submit a duly signed application form (Form A). Together with the application, applicants must submit:

- 1) The curriculum vitae dated and signed;
- 2) A photocopy of a valid identity document.

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The application form and attachments shall be sent to the following e-mail address [progettazione@cimonlus.it](mailto:progettazione@cimonlus.it), no later than 07/03/2022.

### **Article - 6 Selection Committee and evaluation of curricula vitae**

The applications received shall be assessed by a committee of three members. The committee's decision is final.

Applicants shall submit self-certification in accordance with Presidential Decree 445/2000.

The committee reserves the right, in addition to the curricula received, to interview the applicants with the most significant curricula vitae.

The assessment of qualifications shall be carried out on the basis of the qualifications declared by applicants in their applications for admission. All qualifications shall be available when the application is submitted.

### **Article - 7 Processing of personal data**

Data provided by the applicants shall be filed at the headquarters of "CIM onlus" for the purposes of managing the comparative procedure and the subsequent contractual relationship, in compliance with ART. 13 of EU Regulation 2016/679.

### **Article - 8 Publicity**

This notice shall be published on the website <https://www.cimonlus.it/cosa-puoi-fare-tu/lavora-con-noi/>